

Community Information Integration (CII)

How to Send Consults to Alberta Netcare MedAccess EMR

November 2021

Four simple steps to participate in CII:

1. Learn about [CII and readiness requirements](#)
2. Learn how CII works with your EMR (this document):
 - How to send consults
 - Learn about the Community Encounter Digest (optional)
3. Submit CII [Confirmation of Participation form](#)
4. CII on-boarding and go-live with AH eHealth Support Services
(eHealth Support Services will be in touch with you after you submit CII COP form)

**Total time to go live on CII: three weeks to three months*

Our team is here to help you!

Email us to ask how: cii-specialty@albertadoctors.org



ACTT
Accelerating Change
Transformation Team

Alberta
Netcare
ELECTRONIC HEALTH RECORD




Information in this document

- How to send consults to Alberta Netcare
- How to keep consults confidential (not send to Alberta Netcare)
- Encounter data and the Community Encounter Digest (CED) - optional feature

Sending Consult Reports to Alberta Netcare – Visit Tab

Once configuration steps have been completed and the clinic is enabled:

1. Create a **visit consult report** as normal including attachments as appropriate.
2. If you want the consult report to be sent to Alberta Netcare, check the **‘Eligible for Consult Letter Extract’** check box found below the visit **‘Save’** button.
3. Click **Sign Off Visit**  **and Close** the chart*. The visit (and any associated attachments) is sent to Alberta Netcare as a PDF consult report.

*If a team member signs off the visit they must be working for the registered physician.

Sending Consult Reports to Alberta Netcare: Visit

1

Demographics **Visits** Tasks Bills Allg Meds Profile Labs Invest

Visit

Subjective

Concern

Assessment Bill Profile Allergy

Diagnosis

Billing Item

Plan Print Care Plan Task Inv Con Lab Imm Med Draw

Enter new note/instructions here

Disposition

Insurer ON - 2000019709

Date 18-Oct-2018 08:00 AM

Provider* Blue, Evan

2 Save Eligible For Consult Letter Extract Preview

3

Observations

Recent dilated e

Reason for Referral

Thank you for referring assessment of [%Patient

Patient Profile

Patient I

[Profile|category=Medica

Presenting Complaints

Presenting Comp


Medications

Medic

[Meds|timeframe=active|1

Sending Consult Reports to Alberta Netcare – Consult Tab

Once configuration steps have been completed and the clinic is enabled:

1. Open the patient's chart and click the **'Consults'** tab.
2. Start a new consult report by clicking **'Report'***  out the consult as normal, including any attachments as appropriate.
3. If you want the consult report to be sent to Alberta Netcare, check the **'Eligible for Consult Letter Extract'** check box found below the visit **'Save'** button.
4. Select **'Complete this task'** and click **'Save'**. The consult report (and any associated attachments) is sent to Alberta Netcare as a PDF consult report.

*If you started the visit as a request, you need to click **'Result'**  at the top right of the window to make the checkbox appear

Sending Consult Reports to Alberta Netcare: Consult Task

Demog Visits **Tasks** Bills Allg Meds Profile Labs In **1** Consults Imm **2** Cols Appt

Recent Consults

Start: 2 Years Back End: All Type: All
Reason: All Order Type: All Step: All
Status: All

Complete Results

Date	Ordering Provider	Service Provider	Type	Description	Reason	Step
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Apple Test 31 years (403) 555-5555

Task

Category* Consult Type

Description Reason

Note / Instructions

Progress Indicators

Workflow Actions

Assignee* McCaffrey, Barbara Start 16-Jul-2021 Due* 16-Jul-2021

Urgency Normal Recurrence None

4 Complete this task

3 Eligible For Consult Letter Extract

Observations

Ordering Provider MD, Md Service Provider

Date 16-Jul-2021 Time 02:43 PM

Step Final

Synopsis

Observations

Scan

EMR QI Reporting

Keeping Consult Reports Confidential – Recommended Method

To keep a consult report confidential, simply **leave the ‘Eligible for Consult Letter Extract’ checkbox unchecked** when creating a new visit or consult task

Provider*	MD, Md	▼
Assignee	MD, Test	▼
Bill Provider		▼

Eligible For Consult Letter Extract

Update or Forward


Complete this task

Urgency ▼

Recurrence ▼

Eligible For Consult Letter Extract

Redacting Consult Reports from Alberta Netcare - Keep an active copy

1. Right click on the Visit or Consult you want to remove from Alberta Netcare.
2. Click **'Cancel'**. The Visit or Consult is moved to the **'Cancelled'** list and will be redacted from Alberta Netcare in the next automatic extract.
3. Access the cancelled visit by clicking Edit  .
4. Unselect Eligible for Consult Letter Extract.
5. Save the visit. It reverts to Unsigned or active status.

For more detailed information on redacting consult reports please see the ['Redacting or removing consults from Netcare'](#) section of the TELUS Med Access CII CPAR User Guide

Redacting Consult Reports In Alberta Netcare - Keep an active copy

Demog Visits Tasks Bills Allg Meds Profile Labs Invest Consults Imm Goals Appt

Recent Visits

Filter Print New Help

Task Start Date: All Start: 2 Years Back End: All Diagnosis: All Obs Template: Summary

Obs Name: Provider: All Status: All

Signed	Date	Provider	Concern	Diagnosis	Disposition
	26Apr21	White, Darren	visit follow up for headache	headache , 784.0	✓ [document icon] [print icon]
	12Apr21	White, Darren	visit follow up for headache; u1	headache , 784.0	✓ [document icon] [print icon]
	22Sep20	White, Darren	confidential test		✓ [document icon] [print icon]
	21Aug19	Yellow, Zeke	C2+C1 PDF encounter		✓ [document icon] [print icon]

Export options: Excel | PDF | RTF

- Edit
- View Chart Summary >
- Print Task >
- Graph Results >
- Attachments
- Reassign to another Chart
- Copy Task
- New Task >
- Add Result >
- Complete
- Cancel** >
- Delete
- View History >

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Export options: Excel | PDF | RTF

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Redacting Consult Reports In Alberta Netcare - Keep an active copy

The screenshot displays the Alberta Netcare interface for a consult report. The top navigation bar includes tabs for Demog, Visits, Tasks, Bills, Allg, Meds, Profile, Labs, Invest, Consults, Imm, Goals, and Appt. The main content area is divided into two panels: 'Visit' on the left and 'Observations' on the right.

Visit Panel:

- Subjective:** Concern: C2+C1 PDF encounter
- Assessment:** Profile: Surgical Hx, Device knee surgery created by zyellow
- Diagnosis:** Headache: 784.0
- Plan:** Includes a text area for notes and a 'Disposition' dropdown menu.
- Metadata:** Insurer: AB - 191817163, Date: 21-Aug-2019 04:40 PM, Provider: Yellow, Zeke
- Buttons:** Save, Preview, and a checkbox labeled 'Eligible For Consult Letter Extract' (which is unchecked).

Observations Panel:

- Patient Info:** Zeke Yellow, White AM 1st 3
- Date:** Aug 21, 2019
- Text:** RE: Red Allen, PHN: 191817163, DOB: 30-Apr-1986, Date Seen: 21-Aug-2019
- Reason for Referral:** Thank you for referring this pleasant 39 year old for assessment of her

A red arrow points from the text 'Ensure this isn't selected' to the 'Eligible For Consult Letter Extract' checkbox.

For more information:

- For detailed EMR information, see the [Med Access EMR CII/CPAR Guide](#)
- For information on sending encounters to Netcare: [How to Send Encounters in Med Access](#)
- To learn how to get started with CII: [Get Started Today](#)
- For more information or support contact the team at: cii-specialty@albertadoctors.org