

Pediatrician Panels

We recognize that pediatricians around the province have different models of practice. Some may have a significant caseload of patients with a little or no panel, others may have a substantial number of patients who qualify as a panel.

With that in mind, for the purposes of participating in CII/CPAR a panel of patients for a pediatrician can be thought of as:

- that group of patients for whom you:
 - provide comprehensive longitudinal care and consider that you “quarterback” their care, and:
 - wish to:
 - declare yourself to the rest of the health care system as their primary provider, or as a partner in their primary care team in Alberta Netcare (it will display beginning in June 2021 in the patient’s Netcare record)
 - receive [eNotifications](#) of events at AHS facilities such as ER discharges, inpatient admissions and discharges, and day surgery discharges

Some useful resources for additional information on panels:

[Guide to Panel Identification](#)
and
[ACTT Panel and Continuity Resources](#)

How to panel for CII/CPAR in PS Suite

In the demographic area of the patient chart the basic information that is needed for patient panel identification for CII/CPAR is:

- Full Name
- Date of Birth (Birthdate)
- Gender (Sex)
- Patient’s MD/NP
- Patient Status (must be Active)
- Health Card Prov HN (PHN#)
- Confirmation Date (“Data Last Verified”)

Patients
Edit Find View Bill Print One Email Flags Netcare

Surname: Diabetes **Patient #:** 206

First name: Debbie **Additional Information:**

Middle name: **Last billed date:** **no date available**

Preferred name: **Recall date:**

Maiden name:

Birthdate: Jun 7, 1975 **Age:** 44

Sex: F **Title:** Ms. **Suffix:**

Mailing Address:

Address line 1:

Address line 2:

City:

Province & Country: ON CAN

Postal code:

Residence Address: same

Email: n/a

Health Card Prov, HN: AB 45678-9008 Appointment alert Family Addressee

HC Expiry date: n/a

Block fee expiry date: n/a

Home phone:

Business phone: Ext: n/a

Mobile: n/a Ext: n/a

Insurance number: n/a

Language (EN or FR): EN

Spoken language: English

Patient's MD/NP: Marcus Welby **Patient status:** Active

Referring MD/NP: Adams, Fred **Patient status date:** Aug 7, 2015

Family MD/NP: **Data Last Verified:** Sep 20, 2019

Next of kin: Exclude from CPAR Panel

Comments:

Preferred Pharmacy:

Primary Provider: **Other Provider:**

Edit Cancel Save & Add Save Close

Note: key items to consider are:

- There are 3 fields in the patient’s demographics that appear logical for indicating the primary provider:
 - Patient’s MD/NP
 - Family MD/NP (do not use for panel)
 - Primary Provider (do not use for panel)

It is intended by PS Suite that pediatrician practices use the first option of **Patient’s MD/NP** to indicate the most responsible provider.

- the “Data Last Verified” field must have a date
- To exclude a patient from your panel make sure the “Exclude from CPAR Panel” checkbox has been checked, otherwise, leave it un-checked

Patient status date: Aug 7, 2015
Data Last Verified: Sep 20, 2019
 Exclude from CPAR Panel

About the "Exclude from CPAR Panel" for Pediatrician Offices

It is recognized that for pediatrician offices the majority of patients in the clinic database are NOT paneled patients. In getting ready to sign up for CII/CPAR you can request that TELUS have “Exclude from CPAR Panel” checked off for ALL patients and then you can choose to uncheck the box for patients you want on your panel one at a time.

Some useful resources on setting demographic information in your EMR

[The PS Suite EMR CII and CPAR Online Guide](#)

and

[Using Practice Solutions Suite to Support Patient’s Medical Home](#)

Five Key Changes in Behaviors at the Practice

1. Regularly confirm that both you and the patient consider that you are “quarterbacking” their care
2. Record the confirmation in the EMR in the “Patient Data Verified” field with a date
3. Maintain & review the panel list at regular intervals
4. Utilize the panel list to plan care delivery
5. Submit the panel list to CPAR (once registered, TELUS uploads automatically on the 10th of the month)

Viewing a List of Patients in a Provider’s Panel

TELUS Health can provide a **custom query** that will generate a report of all patients in each provider's panel, which **allows you to review your panel and ensure it is accurate.**

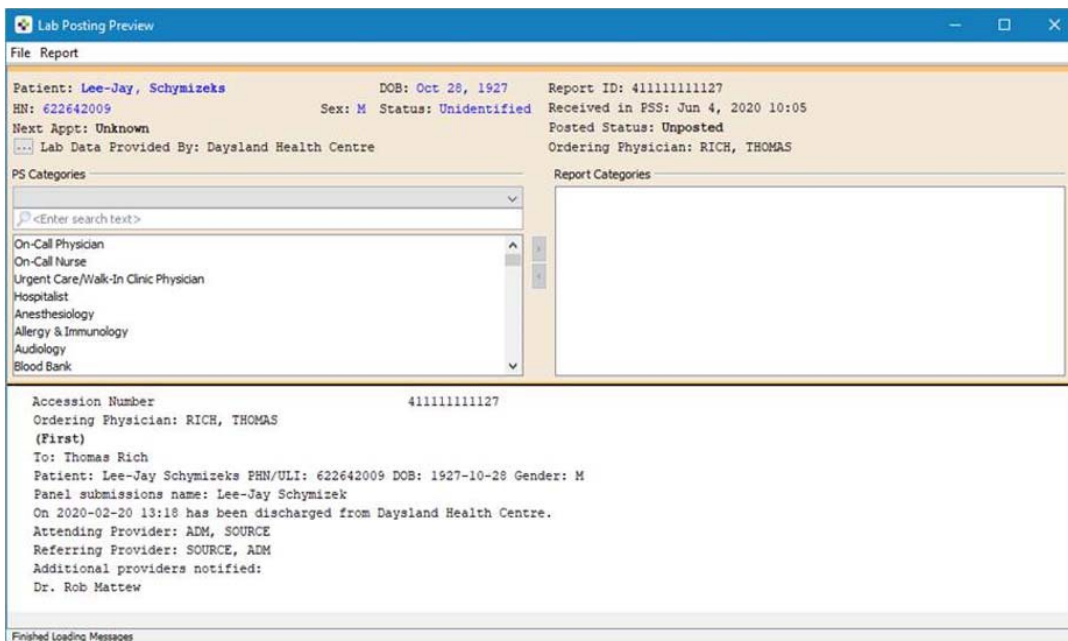
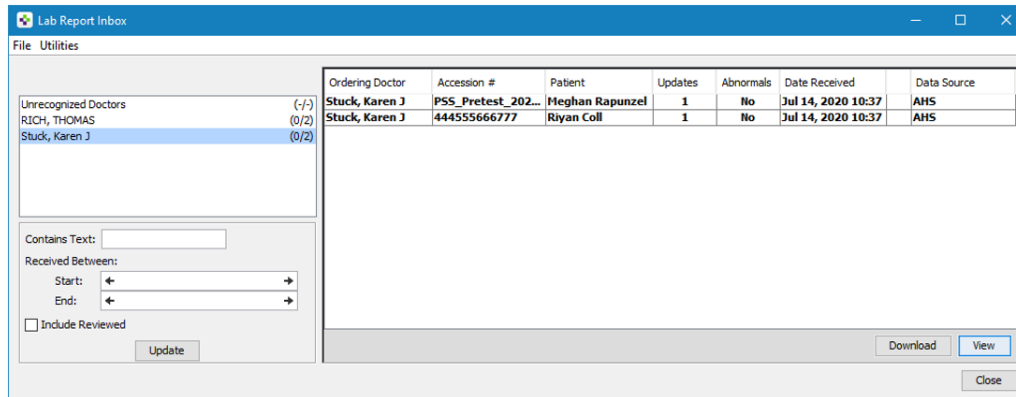
Contact the Support team (1-844-367-4968 or PSSuiteEMR.support@telus.com) to have the query installed in your system.

eNotifications in your PS Suite EMR

Uploading your paneled patients to CPAR enables routing of eNotification alerts to your EMR inbox when one of your paneled patients has an event at an AHS facility. eNotifications are sent for:

- Emergency room discharges or left without being seen
- Inpatient admissions and discharges
- Day surgery discharges

eNotifications are received by the clinic twice daily and appear in the Lab Report Inbox:



Team members with access to the inbox can see the eNotifications and responding can be teamwork. The eNotification includes basic information:

- Pt demographics
- Facility location
- Date/time
- Type of event
- Attending provider
- Admission reason (if available)
- Additional providers notified (if multiple providers have identified the patient on their CPAR panel).

It is important to check Alberta Netcare for additional information about the encounter before following up with the patient.

eNotifications are posted to the patient’s chart from the Lab Report Inbox:

About deceased patients

The notice will include a deceased notification next to the patient’s name if the information is available in the data feed from the AHS facility’s Admission, Discharge Transfer (ADT) system. If the data includes both the patient name and the date of death, both will be displayed: Patient Name (Deceased: YYYY-MM-DD). If the ADT data does not include a date of death, then only the deceased notification will be shown: Patient Name (Deceased). ANP can be checked in the meantime to see if a death has been recorded by the AHS facility. Once the death has been registered with Vital Statistics, the date of death will be shown on the CPAR demographic mismatch report after the next panel submission.

At the clinic mark the patient as deceased by changing the Patient Status to Deceased so the patient will not load to CPAR in the next monthly upload.

More Panel Resources:

Additional resources are available for clinic team members maintaining the panel on the [Panel Resources](#) page.

The [Panel Readiness Checklist](#) is a valuable tool to determine if your clinic is panel ready before participating.