



CII Site Liaison

The Site Liaison (SL) is the primary contact for the Alberta Health eHealth Support Services (eHSS) team and supports a clinic with the implementation of CII. This individual is a “point-person” identified by the clinic that will serve in a coordination role between the clinic or physician implementing CII and the support and implementation groups (AMA ACTT, eHSS and your EMR vendor).

Responsibilities and Tasks

- Coordinate the readiness requirements to ensure:
 - Privacy Impact Assessment (PIA) up to date
 - Alberta Netcare is enabled
 - Clinic is using most up to date EMR version (for Healthquest and Accuro users only)
- Liaise with the eHSS consultant who will contact you after the Confirmation of Participation (CoP) form has been received by eHSS to conduct a privacy risk assessment and review EMR PIA readiness
- Coordinate completion and submission of CII forms, letters and agreements
- Coordinate awareness and training of all providers that will be submitting consults to Alberta Netcare and those opting to send encounters to Alberta Netcare
- Assist with consult letter data quality assurance during the implementation phase
- Support issue management during implementation (if issues arise)
- Coordinate and participate in evaluation activities (optional)
- Provide post implementation/operational support as needed; the Site Liaison and alternate will be the clinic contact for the CII team should the need for communication occur

Alberta Medical Association, Accelerating Change Transformation Team (AMA ACTT)

ACTT provides supports for community specialist physician offices adopting CII. When a clinic is interested in CII, ACTT provides implementation information and tools on the website and may be contacted at ciispecialty@albertadoctors.org for additional information. Once a site is fully implemented, ACTT can provide post-implementation guidance.

eHealth Support Services (eHSS)

Once the clinic submits their Confirmation of Participation form, an eHealth Consultant is assigned to the clinic and the Site Liaison to guide them through to go-live. Upon receipt of the CoP form, the eHealth Consultant connects the site liaison with a privacy expert who will contact the site to conduct a PIA risk assessment. The eHealth consultant is the primary contact of the Site Liaison through go-live and to post-implementation.